

CCS PTO General Meeting Minutes

Cotton Creek PTO~November 18, 2020 @ 6:30 PM

<https://us02web.zoom.us/j/84665419037?pwd=WC9xRkVjeC9PaVlvTVV0bG5WNIVxZz09>

Board Attendees: Joy Cecola, Jocelyn Burns, Christine Ryback, Shannon Allen, Carrie Hodgdon
Member Attendees: NONE

Call meeting to order @ 6:37 pm

Call to Order~JCecola/JBurns (quorum = 5 members. 2 of which are board members)

Welcome & Introductions~JCecola/JBurns:

- PTO officers introduce themselves and give a brief description of their duties
- Committee chairs introduce themselves
- Administrators and staff in attendance introduce themselves
- Welcome and introduce new attendees

Minutes

- CHodgdon: Review and approval of minutes from 10/21/20 meeting. - **ALL IN FAVOR (Joy/SHannon)**
 - <https://docs.google.com/document/d/1QRq6h2OizBWEEPr7XhRgXSxcccPcETZgARnuwFhggQ/edit?usp=sharing>

Officers' Reports

- **President's Report~JBurns/JCecola**
 - District PTO report
 - Membership is due: ~ \$6 fee this year
 - Sign up online <https://waucondad118.membershiptoolkit.com>
 - District PTO organizes School Supply Boxes, Bingo Night, membership, & elections.
 - 20/21 D118 PTO Responsibilities:
 - *CCS~District PTO Treasurer (Michelle Czyz will be the D118 PTO Treasurer)*
 - CCS PTO
 - EMAIL ADDRESS info@ccs.d118pto.org
 - Website: <http://ccs.d118pto.org>
 - will be updated to include current events
 - minutes will be posted as soon as they are approved (month late for minutes)
 - Volunteer page (SignUpGenius)
 - Ingredient List (most current list of the food products we sell & their ingredients)
 - Google Calendar (found on the CC School website) You can add this to your smartphone.
 - Google Drive
 - Facebook <https://www.facebook.com/groups/CottonCreekPTO/>
 - Twitter <https://twitter.com/CCSpto118>
- **Vice President's Report~Christina Ryback/Jen Antoni**
 - CCS PTO Newsletters will go home bi-monthly for now
 - The November/December one came out on November 1st and looks great!
- **Treasurer's Report~Shannon Allen**
 - approve current Category Summary Treasurer's Report for 2019/2020

- We will have a drop off Box Top Bin at the school by the material pickup/drop off bins. Please make sure the Box Tops are in zip lock baggies when returning them to school.
- **Box Top collection getting sent in January**
- **Send in your Box Tops!!**
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- **Event Nights~**
 - **Build a mascot zoom event in Jan? Joy is researching now and making Jocelyn help ;)**
- **Movie Nights~**
 - **McHenry Theater Popcorn Fundraiser starts December 1st-thru December 16th.**
 - **Order online at www.mchenrytheatergiftcard.com and choose delivery for December 17th for it to count towards CCS PTO.**
 - **For \$20-25 you get a Gary Lang Refillable bucket with lid, your choice of popcorn, 4 fountain cups, 2 liter of pop, 4 movie theater candies.**
 - **Delivery for in district CCS homes between 3-6 PM on December 17th - [C. Ryback to make flyer \(Cozy couch cinema night\)](#)**
 - **PTO gets \$4 of every box sold**
 - **PTO **Bundle at Home** Movie Night will be December 18th**
- **Fundraising~**
 - ~~Mrs. Kelly has requested to not have any direct fundraising during the first semester. We will re-evaluate for the second semester. - (dkelly strike)~~
- **Ice Cream Lunch Sale~CRhyne ~ 50¢**
 - will need a new ice cream person next year as Carlye will move on to MMS
 - on hold
- **Landscaping~JGomez**
 - no updates
- **Pencil Box ~ Need Volunteer with Help from MCzyz**
 - on hold
- **Popcorn Lunch Sale~CHodgdon 50¢**
 - on hold
- **Restaurant Nights~(December 2nd)**
 - **Chi-Town is scheduled for this one**
 - **Mention CCS PTO and we will get 15% back**
 - **Looking for someone to make some phone calls to schedule our next one in January.**
 - **Try to get Island Lake Restaurants first to promote local??**
- **Room Parent Committee~NBailey/JBurns**
 - **working on some ideas for holiday gifts for teachers, one includes having a room mom for each classroom to organize cards or notes for the teachers with small gifts or gift cards possibly.**
 - **Does PTO want to organize anything for holiday gifts for the teachers?**
 - **Possibly have drop off locations at each subdivision or at school.**
- **Scrip Gift Cards~CRyback/MCzyz**
 - **MCzyz was working on a flyer to run this event before black friday.**
 - **Any updates?**
- **Spirit Wear~JBurns/JCecola**
 - **Winter Sale now until 21 with delivery before the holidays.**
 - **As of 11/16 we have \$25 in profit**
- **Staff Appreciation~JBurns/JCecola**
 - **We restocked the lunchroom in October with coffee, water, chips cookies, other single serving snacks**

- **Teacher Conference Dinners were also supplied thanks to Chi-town and their individual bagged dinners. Thank you Chi-Town!**

Date Specific\

- ~~Data Entry for PTO Membership forms--all online~~
- APEX RUN ~(____)
 - APEX fun run has been put on hold until the spring.
- Dad Event~Bowling Bash with Dad (Date TBD)~(____)
 - on hold
- ~~Candy Buy Back--(Conlon Thompson Orthodontics)--(____)~~
 - ~~canceled this year per Ms. Kelly~~
- ~~Holiday Shop (____)~(____)~~
 - ~~canceled this year~~
- PTO Bingo Night (____)~ MCzyz (D118 treasurer)
 - no new info
- Making Art with Mom (April Date TBD)~ JAntoni/CMerkle
 - A committee is needed to plan this event. Please contact info@ccs.d118pto.org if you can assist with planning.
 - no new info
- 5th Grade Bon Voyage Party (Date TBD in May at ____~(____))
 - A chairperson (who works as a team with the other chairs from RCS & WGS) & a committee are needed to plan this event. Please contact info@ccs.d118pto.org if you can assist with planning.
 - no new info
- PTO Nomination Committee Rep.~19/20: JTschatpat 20/21
 - no new info
- School Supply Boxes ~ Looking for Volunteer
 - no new info

New Business

- any budget approvals needed?

Unfinished (old) Business

Announcements

Dates coming up (3rd wednesday of every month via zoom until further notice)

- **Next Meeting: We are proposing holding the next meeting on December 16 at 6:30pm via zoom. Proposing to cancel if no updates or approvals are needed?**

[With no further business to discuss, Motion was made to adjourn the meeting @ 7:17 - ALL IN FAVOR](#)