

# CCS PTO General Meeting AGENDA

Cotton Creek PTO~February 17, 2021 @ 6:30 PM

<https://us02web.zoom.us/j/84665419037?pwd=WC9xRkJveC9PaVlvTVV0bG5WNIVxZz09>

Board Attendees: J.Cecola, J.Burns, C. Ryback, S. Allen, C. Hodgdon

Members: Grant Seaholm

Call to Order: 6:34 PM

## Welcome & Introductions~JCecola/JBurns:

- PTO officers introduce themselves and give a brief description of their duties
- Committee chairs introduce themselves
- Administrators and staff in attendance introduce themselves
- Welcome and introduce new attendees

## Minutes

- CHodgdon: Review and approval of minutes from 1/20/21 meeting. - **ALL IN FAVOR - APPROVED**
  - <https://docs.google.com/document/d/1OdkrsKgzmOjlpIQmuo33rE2lvhcByLvVNGOgGrVkGA/edit>

## Officers' Reports

- **President's Report~JBurns/JCecola**
  - District PTO report
    - Membership is due: ~ \$6 fee this year
    - Sign up online <https://waucondad118.membershiptoolkit.com>
    - District PTO organizes School Supply Boxes, Bingo Night, membership, & elections.
    - 20/21 D118 PTO Responsibilities:
      - CCS~District PTO Treasurer (Michelle Czyz will be the D118 PTO Treasurer)
  - CCS PTO
    - EMAIL ADDRESS [info@ccs.d118pto.org](mailto:info@ccs.d118pto.org)
    - Website: <http://ccs.d118pto.org>
      - will be updated to include current events
      - minutes will be posted as soon as they are approved (month late for minutes)
      - Volunteer page (SignUpGenius)
      - Ingredient List (most current list of the food products we sell & their ingredients)
    - Google Calendar (found on the CC School website) You can add this to your smartphone.
    - Google Drive
    - Facebook <https://www.facebook.com/groups/CottonCreekPTO/>
    - Twitter <https://twitter.com/CCSpto118>
- **Vice President's Report~Christina Ryback/Jen Antoni**
  -
- **Treasurer's Report~Shannon Allen**
  - approve current Category Summary Treasurer's Report for
    - <https://drive.google.com/file/d/1ogUk8K9WJgWisLnr-RqixN7qo7-tIEW2/view?usp=sharing>

- The bank account has a current available balance of: **\$24,112.60** as of 2/14

### **Administration Comments (G.Seaholm/C. Dickert)**

- Thank you for planning the Valentine Cookie Kit pick-up. Families seemed to really enjoy this opportunity.
- Thank you for providing dinner to staff during conferences.

### **Committee Head Reports**

#### **Year Long**

- Birthday Books~Carrie Hodgdon
  - *Birthday books are handed out every Monday morning to gr. 1-5 students.*
  - This year the school is sending birthday coloring postcards as a replacement for the books
- Event Nights~
- Movie Nights~
- Fundraising~
- Ice Cream Lunch Sale~CRhyme ~ 50¢
  - will need a new ice cream person next year as Carlye will move on to MMS
  - on hold
- Landscaping~JGomez
- Pencil Box ~ Need Volunteer starting Fall 2021 will have help from MCzyz
  - on hold
- Popcorn Lunch Sale~CHodgdon 50¢
  - on hold
- Room Parent Committee~NBailey/JBurns
- Scrip Gift Cards~CRyback/MCzyz
- **Book Fair ~JCecola (Nov. 16-20, Mar. 1-5)**
  - **Current Scholastic Dollars Balance us \$3739.75 with none expiring at this time.**
  - **Ewallets can be set up now. Any money not spent in ewallet will go to a gift card for scholastic fair online ordering (not book club)**
  - **Online ordering 2/21-3/6**
  - **Cases will be delivered to the school 2/25 and I will start the curbside pickup ordering process. No one will actually shop the fair.**
- **Box Tops ~ Michele Marcangelo & Jocelyn Burns (Collections: Week of April 12th)**
  - Box Tops are now digital. Go to your App store on your phone to add the Box Top App. Receipts must be scanned within 14 days. Scan all receipts, you never know when surprise credits come up.
  - If you do grocery pickup/deliver, your digital receipt can be emailed to [receipts@boxtops4education.com](mailto:receipts@boxtops4education.com)
  - Some products still have Box Tops on them, if you see the Box Tops on the products, please cut them out and keep collecting them.
  - We have a drop off Box Top Bin at the school by the material pickup/drop off bins. Please make sure the Box Tops are in zip lock baggies when returning them to school.
  - **Send in your Box Tops!!**
- **Restaurant Nights~(March 2nd)**

- **Bulldogs is scheduled for March 2nd**
- **we will receive 15% of orders pretax**
- **Who do we want in April?**
- **schedule funnel truck for end of school year. When, right before end of school year or right after.**
  
- **Spirit Wear~JBurns/JCecola**
  - **working on setting one up so we can have flyers to pass out at kindergarten registration**
  - **Some ideas for new items were discussed, Tumblers, blankets, tank tops, seat cushions. maybe Thursday before memorial day**
  
- **Staff Appreciation~JBurns/JCecola**
  - **We provided 17 Subway Meals at teacher appreciation.**
  - **restock of teachers lounge, there's still slots available on signup genius <https://m.signupgenius.com/#!/showSignUp/10c0c4fabaf2ca7fcc52-stock>**

Date Specific\

- ~~Data Entry for PTO Membership forms~all online~~
- ~~Candy Buy Back~(Conlon Thompson Orthodontics)~( )~~
  - ~~canceled this year per Ms. Kelly~~
- ~~Holiday Shop ( )~( )~~
  - ~~canceled this year~~
- PTO Bingo Night ( )~ MCzyz (D118 treasurer)
  - no new info
- School Supply Boxes ~ Looking for Volunteer
  - no new info
  
- **APEX RUN ~( )**
  - **apex has been canceled thanks to CDickert. JBurns and JCecola are working on a virtual family fun run for april/may**
  
- **Dad Event~Bowling Bash with Dad (Date TBD)~( )**
  - **any virtual ideas??**
  - **Home Depot does not donate their woodworking kits anymore.**
  - **Look into Hobby Lobby for donations, Oriental Trade**
  
- **Making Art with Mom (April Date TBD)~ JBurns/CMerkle**
  - **JBurns is working with Mrs. Merkle to help do a painting night virtually. Cost to families would be cost of supplies and we can schedule a weekend supply pickup.**
  
- **5th Grade Bon Voyage Party (Date TBD in May at )~jcecola/sallen**
  - **in person event is highly unlikely**
  - **plans to say bon voyage to 5th graders??**
    - **matthews tshirts**
    - **parent ordered signs**
    - **drive thru parade at school to wave goodbye to all their teachers.**

- **PTO Nomination Committee Rep.~JTschappat 20/21**
  - **This year Treasurer and Vice President positions will be up for (re)election**

### **New Business**

- **Becky White has requested \$544.95 from the PTO for school supplies. She would like to purchase 50 white boards at 8.90 each from lakeshore and 100 pencil boxes for \$1 each at walmart for the 2021/2022 kindergarten students.**

### **Unfinished (old) Business**

### **Announcements**

- **Dates coming up (3rd wednesday of every month via zoom until further notice)**
  - **Next Meeting: We are proposing holding the next meeting on March 17 at 6:30pm via zoom.**
- **Kindergarten registration will be March 1st. There will be 1 night in person and 1 night virtually. PTO can have a table set up with flyers for in person night.**

### **Adjournment; 7:29PM**