

COTTON CREEK PTO MEETING MINUTES

Cotton Creek PTO Meeting Minutes

August 2016 PTO General Meeting

Meeting Date: October 24, 2016

Meeting Location: CC Art Room

Minutes prepared by: JGomez

BOARD ATTENDEES: Michelle Czyz, Rachel Coty, Chuck Pilcher, Carrie Hodgdon, Jen Gomez

MEMBER ATTENDEES: Maria Arreola, Susan Fluger, Jenny Schneider, Stacey Phipps, Rose Lachner, Erin Rotundo, Diane Kelly

MEETING CALLED TO ORDER: 4:00pm

Welcome & Introductions:

- Introduction of PTO Board Members
- Introduction of Administrators and Staff
- Introduction of new attendees

Minutes

- Motion to approve meeting minutes from 9/26/2016 - ALL IN FAVOR

Officers' Reports

- President Czyz presented: Reported that PTO Binder in the Teachers' Lounge, District PTO report, Run For Your Life Event is on Oct. 29th and donations for the raffle and volunteers are still needed.
- Vice President Coty presented: newsletter items and requested suggestions from those in attendance.
- Treasurer Pilcher presented: the Summary & Detailed Treasurer Report

Committee Head Reports

Year Long

- Birthday Books - are caught up from all the summer birthdays. Scholastic Dollars to purchase books throughout the year to keep us caught up on stock for all reading levels will have #students x \$2 set aside.
- Book Fair- the next fairs will be Feb. 6-10, May 1-5. The October sale was a HUGE success! Change Wars and Pirate Coin donations purchased 341 books for our teachers classrooms. Purchases from our book fair put 2677 books into the hands of our children. We were able to purchase 201 more books for our school library and 189 books for our resource teachers. The total profits **in Scholastic Dollars** was \$7362.24. We will use this to purchase additional birthday books, renew trueflix computer subscription & purchase other items for the school.
- Box Tops- This month we collected \$730 worth of box tops! Mrs. Lachner has sent them in for redemption. Thank you to ALL the families who sent in Box Tops & all the Box Top Parents who organized them this month! Mrs Lochner stated a check is expected in November.
- Fundraising- We have decided to forgo a fall fundraiser. We will be looking to have a spring fundraiser. A flower fundraiser idea was discussed.

- Ice cream- flyers will be copied and distributed for the 3rd Thursday (unless a day off that month) Nov. 17th is the next one. Need volunteers (SignUpGenius found on the CCS PTO Website). 407 ice creams sold in Sept. & 246 sold in Oct. We will post a current ingredients list online.
- Pencil Box - Nov. 15th is the next one. Need volunteers (SignUpGenius found on the CCS PTO Website). \$215 was the sales from the Oct. Pencil Box.
- Popcorn- is the 1st Thursday (unless a day off that month) Nov. 3rd is the next one. Need volunteers (SignUpGenius found on the CCS PTO Website) 444 popcorns sold in Sept. & 352 sold in Oct.
- Restaurant Nights - Chi Town was on Oct 18th. (15% donated back)~ \$130 profit. The next one is Nov. 15th (5th Grade Musical) at Culvers
- Room Parent - CCS PTO website updated with the SnackSafely link. **PLEASE download the most current guide before sending out your food requests for each party.** Mrs. Kelly advises that ALL class parties stay peanut & tree nut free (airborne). If you have other allergies in your classroom, please send a menu of what you have chosen to serve at each party to the students in your classroom (through the teacher if needed) so parents can send in alternate snacks if needed. All parents helping at the Class Parties on Monday MUST be on the list that was sent to the office by the Head Room Parent.
- Spirit Wear - Profit from the beginning of the year sale: \$472. Working on new items for the next sale. Our goal is to get another sale in so we can have delivery before Christmas Break.
- Staff Appreciation -All feedback from the staff regarding the Pizza Conference Diner is positive. Lou Malnati's in Cary was wonderful. Nov. 9th is the next treats for the staff. A Sign-up Genius will be posted soon and an email will be sent to teachers and staff regarding the event.

Date Specific

- Data Entry for PTO Membership forms - 63 PTO membership forms were turned in. We do not have a count yet on how many members signed up online. The launch of the new data on DirectorySpot is still about 2 weeks out. Info will only be supplied on Directoryspot however members can print a copy of it if needed from their computer. Since directoryspot is a live tool we can make revisions or additions as needed.
- Track-a-thon - Profits so far are: \$6853.89 and new ribbons for the medals will be ordered.
- Donuts with Dad - Thank you SO much to all the volunteers! We think the dads & kids had a blast! The donuts were purchased from the bakery that Thortons uses. Thortons was great with helping us load all 720 donuts. The coffee was provided by Starbucks. We will be looking at other options for next year. Pictures went home last week. Let Michelle Czyz know if your student did not receive yours.
- Movie Night - Oct 7th was a lot of fun. \$380 profit (thank you Coty boys). 150 people attended. National Junior Honors Society volunteers were a huge help. Looking to host another one in winter. Anyone willing to try to co-chair one?
- Candy Buy Back - Box & flyers planned to be delivered. Distribute this week. Jen Schneider will chair this.
- Holiday Shop will be the week of Dec. 5-9th and volunteers are needed.
- PTO Bingo Night will be Feb 3, 2017 and is a fundraiser run by the District PTO
- Muffins with Mom is scheduled for April 13th
- 5th Grade BonVonage Party will be headed up by JSchneider/JCecola/JMarsek
- Local Gift Cards program will run April 5-12th~Distributed April 26th and a Chair is still needed.
- PTO Nomination Committee Rep. is Samantha Boardstarr
- School Supply Boxes Chair is CKacinski

Administration Comments (D. Kelly/K. Gedville)

- Mrs Kelly discussed the Districts plans to move towards short throw projectors. Ideas for what to do with the original 30-40 projectors occurred. We will likely add projectors to areas that do not currently have them and will not get a short throw. We'll also trade out the gym projector for

a new one. Another suggestion was offering others the option to buy projectors for fun movie nights at their houses. Other ideas are welcome.

Unfinished (old) Business

New Business

- Thank volunteers from this month - Donuts with Dad volunteers, Pencil Box volunteers, Book Fair volunteers, Movie Night volunteers, Staff Appreciation volunteers, Popcorn Volunteers, Ice Cream Volunteers, all others that helped PTO this month

Announcements

Upcoming Dates - Halloween Parade is Oct. 31st at 2:00pm if weather permits. The class parties will follow. No school on Nov. 8th. No school on Nov. 23-25th. **Next Meeting:** Monday, Nov. 28th in the Cotton Creek Art Room

RAFFLE WINNER PICKED - Congratulations to Maria Arreola!

Motion to Adjourn - ALL IN FAVOR

Meeting Adjourned at 5:20

Meeting Minutes prepared by: Jen Gomez
Meeting Minutes approved on : 11/28/16